



University of South Carolina Undergraduate Credit Application Packet Checklist

All application materials should be completed in black or blue ink only. Do not use a pencil to complete these forms.

- Course Registration Form with student information
- Application Verification Form filled out completely and signed by applicant's guidance counselor
- Student's transcript showing credit and grade for PLTW course
- Citizenship Status Verification Form completely filled out, signed and dated. This form must be accompanied by a copy of the student's driver's license or certified birth certificate if a U.S. citizen. If student is not a U.S. citizen, refer to the narrative in the middle of the form explaining the documentation to be submitted.
- South Carolina Residency Certification Form: Fill in name, Social Security number, date of birth, and citizenship. Then complete items number 7 through 17, sign and date the form, and include a daytime phone number.
- Special Student Application for Undergraduate Credit, Non-Degree Program: Fill out all pages application and sign and date the application on page 4.
- End of Course Assessment grade form
- Check made payable to the University of South Carolina in the amount of \$198.00 to cover the tuition for each PLTW course. For example, if you are requesting credit for POE and IED, the total cost will be \$396.00. **Do not include the \$10.00 application fee. It is waived for PLTW students seeking course credit.**
- Packet is being mailed between May 1 and July 15 of current school year of the course.*

Packets that do not include all of the items on the above checklist will be sent back to the student without being processed.